

SUBPOENA

THE STATE OF OHIO
COUNTY OF SUMMIT
CITY OF STOW }

}
}
CASE NO. _____

STOW MUNICIPAL COURT DISTRICT
Prepared & Issued

To the Bailiff of said Court; You are commanded to Subpoena:

To attend and testify as a witness before said Municipal Court at 4400 Courthouse Blvd, Stow, Ohio, on the _____ at _____ on behalf of the

State Plaintiff Defendant in a certain case pending in said court, entitled:

(Plaintiff) _____
vs.
(Defendant) _____

Prosecuting Atty./Phone Number _____

Defendant's Atty./Phone Number _____

Subpoena Duces Tecum:
and to produce at the time and place aforesaid certain records to wit:

You will make due service and return hereof as provided by law. Witness my signature and seal of said court this day, _____

Diana Colavecchio, CLERK OF COURTS
Stow Municipal Court District

Judge/Deputy Clerk

Returned & Filed

Bailiff/Sheriff Return:

Received this writ on _____
 I delivered personally this writ to witness
 I delivered a copy at their usual place of residence on _____

Subpoena Service Fee: _____ Bailiff/Sheriff Signature _____

Zone 1..... _____
Zone 2..... _____
Outside Summit County _____
Other..... _____
TOTAL..... _____

Witness:

Witness Signature

Date

Bailiff's Signature

Fees:

Witness..... _____
(@\$6.00 per half day)
Mileage, if applicable.... _____
(@\$0.10 per mile)
TOTAL..... _____

NOTE: WITNESS MUST BRING THEIR COPY OF THIS FORM TO COURT ON DATE INDICATED ABOVE.

Distribution: **Original and Copy** To Witness **Copy** To Bailiff/Sheriff for Return to Court